

# Minutes of the of Directors of Jaeger-Witte Heritage Cemetery Association Washington County, Texas

The regular meeting of the directors of the Jaeger-Witte Heritage Cemetery Association convened on August 3, 2019 at the home of Debbie Byrd. The meeting was attended by George Zemanek, Debbie Byrd, Jeff Featherston, and Kay Kulow.

On motion duly made, seconded, and unanimously adopted, the corrected minutes from the February 23, 2019 minutes were accepted and approved by the board

Meeting called to order at 9:44am

## Reports

### **President:**

We are still looking for someone to take on being the trustee.

### **Treasurer**

- As of this meeting, we have ending bank balance of \$8,274.55 and an ending CD balance of 3,210.57
- Kay will put together an Excel spreadsheet to help keep track of credits and expenditures.
- We will not be able to transfer the \$1,789.43 to the CD until after August 23, 2019.
- We will need to change the name on the bank account and CD to Jaeger Witte Heritage Cemetery Association and revise the accounts to reflect our tax exempt status.
  - Motion was made, seconded, and passed to continue having the interest from the CD deposited into our bank account.
  - Motion was made, seconded, and passed to continue to require two official signatures on our checking account.
  - Motion was made, seconded, and passed to remove Sandra (Sandy) Jaeger from the Round Top State Bank account(s) as well as any other financial institution related to the Jaeger Witte Heritage Cemetery Association.
- Motion was made, seconded, and passed to approve treasurers report

### **Grounds and maintenance**

- We continue to have regular cleanup days with general maintenance in between, as needed.
- Kay will research various methods of restoring and repainting the statues and vases, and will report back to the board. We will then determine a plan for moving ahead with these restoration efforts.

# Old business

## Historic Cemetery Designation

- Our application was approved and the Jaeger Witte Cemetery is now recognized as a historic Texas cemetery. The next step is to apply for the historical marker. George will coordinate this project.
- At this time, although burials are centralized in one enclosed area, the entire property owned by the JWHCA is designated as a historic cemetery.

## General Operating Manual and Design of Cemetery Grounds

- Motion was made, seconded, and passed to approve the operating manual.
- Motion was made, seconded, and passed to approve the Plot Reservation Agreement.
- Motion was made, seconded, and passed to accept the corrected cemetery plat. This plat only represents the enclosed area presently used for burials.
- George will mail copies of these three documents to the older relatives. These will also be accessible through the website.

## Fence Painting

- David and George will continue painting the fence. Kay will coordinate painting the top (the cattle guard sign)
- We would like to have all painting completed by the end of October.

## Fence surrounding burial area

- We will tear down and haul away the existing fence ourselves
- We determined that chains will be unsafe, so will explore thin pipe instead.
- Jeff will talk to Phillip at Service Steel to get a cost on 2" posts and 1 5/8" rails and send George the estimate.
- Debbie will talk with Jake Tidwell about welding services.
- Once we are able to obtain the new pipe, we will remove the existing fence. We will keep the existing archway and incorporate it into the new design.

# New business

## Reunion

- The reunion went well and the brisket was a success. We plan to advertise the 2020 reunion earlier and get a commitment from people as far as which sides they will bring.

- The hall is reserved for July 18<sup>th</sup> next year.
- Debbie will determine cost of the 2019 reunion so that she and Mike can be reimbursed for rental and food.

### **Facebook**

- Motion was made, seconded, and passed to make Facebook page. George will make this and put all board members down as administrators.

Motion made, seconded, and passed to adjourn at 11:43am

**Next meeting will be February 15, 2020.**

**Next cleanup day is August 17, 2019.**

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**Jeff Featherston, president**

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**George Zemanek, secretary**

### **Action List:**

Begin application for historical marker (George)

Mail operating manual, plat, and plot reservation agreement to older relatives (George)

Get cost estimate for steel posts and rails (Jeff)

Coordinate changes with bank (Debbie)

Determine plan for restoring statuary and vases (Kay)

Get cost estimate on welding (Debbie)

Follow up with Schmid Trust regarding underwriting cost of fence (George)