

# **Minutes of the of Directors of Jaeger-Witte Heritage Cemetery Association Washington County, Texas**

The regular meeting of the directors of the Jaeger-Witte Heritage Cemetery Association convened on February 23, 2019 at the home of Debbie Byrd. The meeting was attended by George Zemanek, Debbie Byrd, Steven Jaeger, Jeff Featherston, and Kay Kulow.

On motion duly made, seconded, and unanimously adopted, the corrected minutes from the October 20, 2018 minutes were accepted and approved by the board

Meeting called to order at 9:38am

## **Reports**

### **President:**

We are still looking for someone to take on being the trustee.

### **Treasurer**

As of this meeting, we have ending bank balance of \$8,412.11 and an ending CD balance of 3,210.57

Motion was made, seconded, and passed to transfer \$1,789.43 to CD to bring this to \$5,000. This will constitute our perpetual care fund.

Debbie will revise checking account to reflect our tax exempt status.

### **Ground and maintenance**

Grass has not been mowed lately due to rain but overall looks okay.

## **Old Business**

- A) Historical cemetery designation application is ongoing. George plans to finish it by April 1<sup>st</sup>. Motion made, seconded, and passed to write a \$25 check for the Texas Historical Application fee. The check was given to George, who will turn this in along with the application.
- B) General Operating Manual was reviewed by the board, and corrections were made. George will revise the manual and email the revised version to the board for review. The final version will be presented and voted on at the fall meeting.
- C) We plan to paint the metal fence in the summer and will have to play this by ear. George has the materials.
- D) Chain link fence is ongoing. Jeff spoke with Anchor Fence about cost a standard chain link fence. They will not see just the materials. Steven located metal chain for \$10.98/foot and will come up

with a design and a plan, We discussed demolition of existing fence with the plan to discard the old fence on the same day that the new fence is built. We plan to haul the discarded fence to Premier Metal Buyers in Brenham.

- E) Design of cemetery grounds is included in the application for the Historical Cemetery Designation.
- F) Our search for a trustee is ongoing. Steven spoke with Jason, who said no. Presently, Jeanette Zemanek will remain the trustee.

## **New business:**

- a) Daryl Hoag has completed our 2018 taxes and will file this upon payment. Debbie will mail him a check once she receives an invoice.
- b) Motion made, seconded, and passed to remove Sandy Jaeger from our checking account and to add Steven as a signer. Debbie will coordinate specifics with Steven and Jeff to sign the paperwork.
- c) Motion made, seconded, and passed to accept Lowell Herzog's estimate to repair the headstones of Laura Witte, Victor Witte, Elsie Dittrich, and Albert Naegli. The estimate is \$715.23 - \$971.43. George will coordinate repair date with Lowell.

**Next meeting is July 20<sup>th</sup>**

**Next cleanup is March 16<sup>th</sup>**

**Motion to adjourn at 11:12am**

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**Jeff Featherston, president**

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**George Zemanek, secretary**

## **Action List**

Continue to look for trustee

Steven will come up with a plan for the fence

George will continue working on Hisstorical Cemetery Application

George will revise and email Operating Manual to the board

Followup with Lowell on repairs