

# **Minutes of the of Directors of Jaeger-Witte Heritage Cemetery Association Washington County, Texas**

The regular meeting of the directors of the Jaeger-Witte Heritage Cemetery Association convened on June 30, 2018 at the home of Debbie Byrd. The meeting was attended by George Zemanek, Debbie Byrd, Steven Jaeger, Jeff Featherston, and Kay Kulow.

On motion duly made, seconded, and unanimously adopted, the corrected minutes from the June 30, 2018 minutes were accepted and approved by the board

Meeting called to order at 9:36am

## **Reports**

### **President:**

We are still looking for someone to take on being the trustee.

### **Treasurer**

As of this meeting, we have ending bank balance of \$8,398.16 and an ending CD balance of 3,210.57

Motion was made, seconded, and passed to transfer \$1,789.43 to CD to bring this to \$5,000. This will constitute our perpetual care fund.

Debbie will revise checking account to reflect our tax exempt status.

## **Old Business**

- A) Historical cemetery designation application is ongoing.
- B) General Operating Manuel is ongoing. George
- C) Design of cemetery is ongoing. When weather permits, George and Sandy plan to meet and come up with a design for the cemetery.
- D) Fence Painting has been put on hold due to the weather. At this time, the supplies are in the shed and Jeff will store the paint.
- E) Chain link fence is ongoing. We discussed installing posts and draping chains between them to serve as a decorative-type fence. Jeff and Steven plan to discuss costs and options. We likely will tear the old fence down at the same time we construct the new one.
- F) Multipurpose building –discussion tabled.
- G) The family reunion was successful. Both the venue and turnout were good. The 2019 reunion will take place on July 14<sup>th</sup>, Sunday.

## **New Business**

- A) A motion was made, seconded, and passed to nominate Kay Kulow as the grounds and maintenance chair person. She accepted the nomination. All board members voted unanimously to elect her into this position.
- B) A motion was made, seconded, and passed to establish a regular meeting schedule. The JWHCA will now hold regular meetings on the third Saturday of February and July, at 9am, at Debbie's house, unless otherwise noted.
- C) A motion was made, seconded, and passed to establish a regular cleanup schedule. Cleanup days will take place on the 3<sup>rd</sup> Saturday of the month, from March until October. Cleanup days will be cancelled or rescheduled as needed.

**Next meeting will be on Feb 16<sup>th</sup>, 2019 at 9am.**

**Motion to adjourn at 10:58am**

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**Jeff Featherston, president**

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**George Zemanek, secretary**

### **Action List**

Steven will ask Jason to be trustee.

Jeff and Steven explore costs for replacing chain link fence.

George will begin process for historical cemetery designation

George will begin the google doc maintenance manual

George will send receipts to Sanford Schmid Trust Fund for \$1,000, Jeanette for \$100, Jeanette for land, etcetera. Joyce Schade \$25, Michelle \$25, Edith Earl \$100