

# **Minutes of the of Directors of Jaeger-Witte Heritage Cemetery Association Washington County, Texas**

The regular meeting of the directors of the Jaeger-Witte Heritage Cemetery Association convened on May 13, 2017 at the home of Debbie Byrd. The meeting was attended by Sandy Jaeger, George Zemanek, Debbie Byrd, and Jeff Featherston. The meeting was called to order at 10:02am

On motion duly made, seconded, and unanimously adopted, the minutes from the February 11, 2017 meeting were accepted and approved by the board with the following correction under "Old Business": A check for \$1,000 was given to secretary George Zemanek for repayment.

## **Officer reports**

### **President**

On Feb 13, 2016 George distributed the meeting minutes. On Feb 14, 2017 amendment to interview Sanford Schmid. Sandy sent out some family reunion surveys. March 26, cleanup day was posted. April 23 outer part of cemetery mowed except bluebonnets, and was weeded. On April 28 inner part was mowed. On May 3 the agenda was sent out.

### **Vice President**

No report

### **Treasurer**

- As of this meeting, we have \$4,363.77 in checking and \$3,210.57 in savings.

### **Grounds and Maintenance**

No report

### **Standing Committees**

#### Committee 2 (Sign)

- Jeff will set the post on 5/16/17.

#### Committee 3 (legal counsel)

- Darryl Hoag (CPA) said we need to fill out form 1023 online. Steven plans to follow up with Daryl. Sandy proposed having a special meeting (see New Business)
- It was unclear if tax paperwork was filled out by the CPA. We requested an extension (goes until October 15, 2017).
- During the meeting, we created an account on the Texas Comtroller website. The account name is JWHCAAA, password is Jaegerranch1!

- Kathy Kenjura is still waiting on us to return paperwork however we have to have tax paperwork (with CPA) completed first.

#### Committee 4 (Fundraising)

- We will do memorials (“\$50 in honor of...”)
- The newsletter will have a section showing who gave what and in honor of whom and how others can give memorial donations.
- Sandy will create an appeal letter for donations and send this to George, to be included in the newsletter.

#### Committee 5 (Cemetery Fence)

- Touchups to be done at an upcoming cleanup day.

#### Committee 6 (Reunion)

- Five responses that said July 15 is the best date
- Location is secured
- We will hold a special meeting (see New Business)
- We will invite Sanford Schmid
- Sandy will keep 2016 reunion monies for now, to be used for 2017 reunion.

### **Task Updates**

#### Task 1 (Billiongraves.com)

Jaeger section is completed

George will finish lower section

#### Task 2 (Cemetery Survey)

The survey was completed and paid for. Jeff will follow up with Uncle Jerry to get the digital document.

#### Task 3 (Cost Framework)

George will draft a cost framework and plan for selling plots. This will be drafted *after* we get a digital copy of the survey.

### **Unfinished Business**

- Discussion of land sale: tabled until non-profit status and paperwork is complete
- Discussion of allowing members: tabled until non-profit status and paperwork is complete

### **New Business**

- Call special meeting of reunion and tax paperwork (Sandy will email group)
- Sandy will write an article about the Hagedorn rose, to be included in the newsletter.

**Action Items**

- Obtain digital copy of survey (Jeff)
- Finish CPA paperwork (Steven)
- Put up the post (Steven, Jeff, Debbie)
- Mowing (Sandy)
- Newsletter and reunion invitation mailout (George)

**Next cleanup day**

TBA

**Next meeting**

June 24, 2017  
Debbie's house  
12pm

**Motion to adjourn at 12pm**

These minutes were accepted and approved by the Jaeger Witte Cemetery Association Board of Directors on \_\_\_\_\_.

\_\_\_\_\_  
Sandy Jaeger, President      \_\_\_\_\_  
Date

\_\_\_\_\_  
George Zemanek, Secretary      \_\_\_\_\_  
Date