

Minutes of the of Directors of Jaeger-Witte Heritage Cemetery Association Washington County, Texas

The regular meeting of the directors of the Jaeger-Witte Heritage Cemetery Association convened on March 3, 2018 at the home of Debbie Byrd. The meeting was attended by George Zemanek, Debbie Byrd, and Jeff Featherston. The meeting was called to order at 9:17am

On motion duly made, seconded, and unanimously adopted, the corrected minutes from the November 11, 2017 minutes were accepted and approved by the board

Reports

Acting President:

No report

Treasurer

As of this meeting, we have ending bank balance of \$7,442.69 and an ending CD balance of 3,210.57

Grounds and Maintenance

No report

Standing Committees

Committee 2 (Sign and Post)

The sign was put up on November 14, 2017. This project is now complete.

Committee 3 (Legal Counsel)

George Zemanek filed the Non-Profit application in January 2018. The application was approved, pending receipt of the application fee. Daryl Hoag will file our taxes upon us officially receiving the non-profit status. Jeanette Zemanek agreed to serve as a temporary trustee for the JWHCA.

A motion was made, seconded, and passed to pay the \$325 fee to the IRS. George was given check #220 in this amount, which will be mailed to the IRS.

A motion was made, seconded, and passed to appoint Jeanette Zemanek as the trustee.

Committee 4 (Funds, fundraising)

A motion was made, seconded, and passed to designate \$5,000 of our monies as our perpetual care fund.

Debbie will begin tracking debits and credits using an Excel table. We plan to review this information and establish a budget at the end of the year. Each board member is requested to individually track their own spending (e.g. gas, oil, flowers) in regards to work done on the cemetery.

Committee 5 (Fence)

The fence will need to be repainted. We plan to do this once we have tax exempt status.

Committee 6 (Reunion)

The next reunion will be July 14, 2018 at Firemen's Park at around 11am until about 3pm. We will serve hamburgers and people will bring the sides. Steven posted an event on the Facebook page in November 2017 and George will mail out invitations in June. George will follow up with Rita on decorating.

Committee 7 (Chain Link Fence)

Steven presented some ideas for a replacement fence, via email. Project was tabled until we have nonprofit status

Committee 8 (Multi-purpose Building)

Tabled until we have nonprofit status

Committee 9 (Design of cemetery grounds)

A motion was made, seconded, and passed that no major improvement projects or cosmetic changes can be made to the 1.2 acres surrounding the cemetery until the JWHCA has complete ownership of the land.

Task Updates

Task 1 (Billiongraves.com)

Ongoing

Task 2 (Cemetery Survey) and Task 3 (Cost Framework)

A motion was made, seconded, and passed to have a meeting in late April or early May to focus specifically on these two areas.

New Business

Proposed cleanup days for 2018

- Mar 17, Apr 21, May 19, June 16, July 21, August 18, Sept 15, Oct 20, Nov 17, Dec 15

Facebook/Web Presence

- We discussed creating our own public Facebook page. George will look into this.

Washington Genealogical Society

- George will be presenting about the JW Cemetery at the September meeting. Information will be provided in the newsletter for people who may want to attend.

Elections

- A motion was made, seconded, and passed to nominate Jeff as the Acting President.
- A motion was made, seconded, and passed to nominate Steven as Vice President.
- A motion was made, seconded, and passed to nominate George as Secretary.
- A motion was made, seconded, and passed to nominate Debbie as Treasurer.

Steven was included in the voting via text. All nominees accepted their nominations and the board members voted unanimously to elect the nominees.

Action Items

- Jeff will ask Brad if he'll be our trustee.
- Begin thinking of items for the budget and five-year plan
- Debbie will ask Kay if she'd like to be on the JWHCA board.
- George will investigate social media or web presence options.

Next cleanup day

March 17, 2018. However Steven will make the final determination, as the recent hard freeze killed most of the grass.

Next meeting

To be scheduled, pending input from Steven.

Motion to adjourn at 12:56pm

These minutes were accepted and approved by the Jaeger Witte Cemetery Association Board of Directors on _____.

Jeff Featherston, acting president

Date

George Zemanek, Secretary

Date