

Minutes of the of Directors of Jaeger-Witte Heritage Cemetery Association Washington County, Texas

The regular meeting of the directors of the Jaeger-Witte Heritage Cemetery Association convened on February 11, 2017 at the home of Debbie Byrd. The meeting was attended by Sandy Jaeger, George Zemanek, Debbie Byrd, and Steven Jaeger. The meeting was called to order at 10:47am

On motion duly made, seconded, and unanimously adopted, the minutes from the November 12, 2016 meeting were accepted and approved by the board.

Officer reports

President

No report

Treasurer

As of this meeting, we have \$5,356.72 in checking and \$3,210.57 in savings.

Grounds and Maintenance

Steven will send us a tentative list of 2017 work dates

Standing Committees

Committee 2 (Sign)

Debbie contacted the phone company, and we are cleared to dig the hole for the post. Debbie purchased a post and we have the sign. Steven will bring concrete. The post/sign will be set at one of the future work dates.

Committee 3 (legal counsel)

Katherine Kenjura's fee of \$692 was paid.

Steven will talk with Darryl Hoag (CPA) regarding finishing the 501C3 status. If this does not work out, Sandy will contact L. Wendell Hefton (CPA). Once we have this 501C3, Katherine can file the paperwork for Jeanette to gift the land to the JWHCA. In the meantime, Katherine is filing a separate deed for the cemetery (the ¼ acre) to have it dedicated as a cemetery.

Committee 4 (Fundraising)

Motion made, seconded, passed unanimously to establish an annual fundraising drive once we acquire 501C3 status.

Sandy and George will work on this. George will begin working on mail outs.

Committee 5 (Cemetery Fence)

Touchups to be done at an upcoming cleanup day.

Committee 6 (Reunion)

Sandy sent a survey to family members via email, to get input on scheduling (July 15 or July 16). We discussed having the reunion at

Sandy will keep 2016 reunion monies for now, to be used for 2017 reunion.

Task Updates

Task 1 (Billiongraves.com)

George agreed to help with this task and will consult with Debbie and Jerry on the Witte section.

Task 2 (Cemetery Survey)

Jerry is continuing to work on this.

Task 3 (Cost Framework)

We need to wait until the survey is completed and we have 501C3 status until we can begin work on this.

Unfinished Business

- Discussion of land sale: tabled until non-profit status and paperwork is complete
- Discussion of allowing members: tabled until non-profit status and paperwork is complete

Old Business

- Motion made, seconded, passed unanimously to use the \$1,000.00 check #9120, and dated August 14, 2016 from Sanford Schmid to pay on balance owed for fence. Super-majority present for vote and all voted in favor of this motion. Secretary George Zemanek was paid \$1,000 by check for this repayment.

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New Business

- Steven will confer with CPA on the annual tax report for the JWHCA.

Action Items

- Contact local cemeteries to see how they handle/manage their cemeteries. All board members will work on this.

Next cleanup day

Steven will email a date by the end of next week.

Next meeting

May 13, 2017
Debbie's house
9:30am

Motion to adjourn at 12:50pm

These minutes were accepted and approved by the Jaeger Witte Cemetery Association Board of Directors on _____.

Sandy Jaeger, President _____
Date

George Zemanek, Secretary _____
Date